



Department of Housing & Residence Life

Qualifications for Prospective Student Staff Member Candidates AY 2017-2018

The Department of Residence Life seeks applicants who stand out among their peers, are capable of handling responsibility, and have strong academic standing with the University. Candidates must also have the interest and ability to relate to students from a variety of cultural backgrounds and lifestyles. In carrying out the mission of the department, Student Staff Members are responsible for developing communities that emphasize self-awareness, support and develop relationships, engage students in learning, encourage responsible citizenship and honor human differences. In doing so, Student Staff Members also assist with the administrative functions needed to run the hall community.

Candidates must meet eligibility requirements (listed below) and successfully complete the Student Staff Member Selection Process. This process contains two parts including the application and selection interview process.

Eligibility Requirements:

- Student must have completed at least 1 year of college by start date.
- Student must be in good standing with the Institute: academic, financial, and conduct.
 - SSMs may be terminated at any time based on their job performances, academics, financial standing with the Institute and any changes to their conduct standings. These items are interrelated and are not independent of each other.
- Student must be enrolled as a student with a minimum of 6 credit hours or registered for a Georgia Tech approved Co-Op, Internship or Externship.
- Undergraduate students must have a 2.30 semester/cumulative GPA.
 - Undergraduate transfer students are hired conditionally based on their achievement at their previous institute.
 - The transfer applicant must verify they achieved a cumulative GPA of 2.30 (undergraduate) or 3.0 (graduate). If the student does not maintain these standards through their first semester at Georgia Tech, their offer will be rescinded.
- Graduate student applicants must have a 3.0 GPA (semester/cumulative).
 - First year graduate students are hired conditionally based on their achievement at their previous institution where they must have achieved a minimum of a 3.0 cumulative GPA. If the student does not maintain these standards through their first semester at Georgia Tech, their offer will be rescinded.
- Student must be eligible to work on campus in the United States.
- Student must sign a housing contract.

Candidates who meet eligibility requirements and who successfully complete all of the application steps will be invited to attend a Formal Interview at the end of January.

Candidates who successfully pass through the interview process will be placed in the “Eligible for Hire” pool from which Residence Hall Directors fill vacant staff positions.